

NOTIFICATION OF PARTICULAR HAZARDOUS WORK

Health and Safety in Employment Regulations 1995



Please mail or fax this form to: The Registrar, WorkSafe NZ Response Team, PO Box 105146, Auckland, email healthsafety.notification@worksafe.govt.nz, fax: 09 984 4115. Regulations 2 and 26 of the Health and Safety in Employment Regulations 1995 define notifiable work and set out who is responsible for making the notification. They are also quoted on the back of this form for your convenience. *(If faxing this form, please return only the front page.)*

Notification is hereby given under the Health and Safety in Employment Regulations 1995 in respect of the following work:

Nature of work: *(tick appropriate box)*

☐ Scaffolding (all kinds)	☐ Felling trees for logging
☐ Buildings and structures over 5 metres	☐ Tree felling for commercial firewood
☐ Use of a lifting appliance	☐ Tree felling in land clearance
☐ Trench, shaft, pit, etc	☐ Tree felling in maintenance of horticulture shelterbelts
☐ Drive or heading	☐ Tree felling in maintenance of overhead power lines
☐ Excavated face over 5 metres	☐ Tree felling in arboriculture
☐ Use of explosives	☐ Tree felling in silviculture
☐ Work in, or breathing, compressed air or air substitute	☐ Tree felling for willow layering and other work in catchment areas
☐ Restricted work involving asbestos	☐ Tree felling involving wind throw
☐ Demolition	☐ Other:

Address of worksite:	Contractor/Self-employed:
	Address:
Main access road:	Contact:
Location:	Phone: Fax:
Employer:	
Address:	Certificate holder: <i>(Please name certificate holder when notifying scaffolding, diving, asbestos or use of explosives.)</i>
Contact:	Number:
Phone: Fax:	Phone: Fax:

Brief description of work:	
Due date of commencement: DD / MM / YEAR	Estimated time to complete:
Date: DD / MM / YEAR	Signed: <i>(for employer)</i>

WORKSAFE NEW ZEALAND

Email: healthsafety.notification@worksafe.govt.nz

Website: www.worksafe.govt.nz Fax: 09 984 4115 Phone: 0800 030 040

New Zealand Government

Regulation 2 and 26 of the Health and Safety in Employment Regulations 1995

2. Interpretation—

“Notifiable work” means—

- a. Any restricted work, as that term is defined in regulation 2(1) of the [Health and Safety in Employment (Asbestos) Regulations 1998]:
- b. Any logging operation or tree-felling operation, being an operation that is undertaken for commercial purposes:
- c. Any construction work of one or more of the following kinds:
 - i. Work in which a risk arises that any person may fall 5 metres or more, other than—
 - A. Work in connection with a residential building up to and including 2 full storeys:
 - B. Work on overhead telecommunications lines and overhead electric power lines:
 - C. Work carried out from a ladder only:
 - D. Maintenance and repair work of a minor or routine nature:
 - ii. The erection or dismantling of scaffolding from which any person may fall 5 metres or more:
 - iii. Work using a lifting appliance where the appliance has to lift a mass of 500 kilograms or more a vertical distance of 5 metres or more, other than work using an excavator, a fork-lift, or a self-propelled mobile crane:
 - iv. Work in any pit, shaft, trench, or other excavation in which any person is required to work in a space more than 1.5 metres deep and having a depth greater than the horizontal width at the top:
 - v. Work in any drive, excavation, or heading in which any person is required to work with a ground cover overhead:
 - vi. Work in any excavation in which any face has a vertical height of more than 5 metres and an average slope steeper than a ratio of 1 horizontal to 2 vertical:
 - vii. Work in which any explosive is used or in which any explosive is kept on the site for the purpose of being used:
 - viii. Work in which any person breathes air that is or has been compressed or a respiratory medium other than air:

26. Notification—

1. In this regulation, the term “employer” includes a person who controls a place of work.
2. Subject to subclause (4) of this regulation, every employer who intends to commence any notifiable work or any work that will at any time include any notifiable work shall take all practicable steps to lodge notice of that intention in accordance with this regulation.
3. A notice required to be lodged under subclause (2) of this regulation shall—
 - a. Be lodged at an office that deals with occupational safety and health matters, being the nearest such office of the Department to the place where the work is to be carried out; and
 - b. Be in writing; and
 - c. Be given at least 24 hours before the time at which the employer intends to commence the work; and
 - d. Contain the following particulars—
 - i. The nature and location of the work; and
 - ii. The name, address, and contact details of the employer; and
 - iii. The intended date of commencement of the work; and
 - iv. The estimated duration of the work.
4. It shall not be necessary for any employer to comply with subclause (2) of this regulation before commencing any construction work or tree felling operation necessary to deal with an emergency arising from—
 - a. Damage caused by any earthquake, explosion, fire, flood, lightning, rain, slip, storm, or washout; or
 - b. The blockage or breakdown of any drain or sewer; or
 - c. The blockage or breakdown of any distribution system or network for electricity, gas, telecommunications, or water.